

# Multimedia Editing Specialist Internship

## About This Position

Allsumjobs is looking for interns who are eager to learn skills of video, photo editing and other multimedia post production. This internship will last 10 weeks and you will have the opportunity to work with industry experts to edit multimedia for online job training courses.

### Duties / Responsibilities

- Consult and collaborate with the production team on video needs and live feeds.
- Shoot, edit videos, and create motion graphics, animation and other special effects.
- Understand and implement audio mixing, music mixing and sound effects.
- Execute compression and encoding of video content for online use.
- Research stock footage and stock photo/audio elements, as needed.
- Provide digital asset management (tag video for easy retrieval and create sharable collections).
- Create and organize digital media/slides for presentations and special events.
- Broadcast live streaming of some events.

### <u>Requirement</u>

- Interested in practicing and accumulating your experiences about multimedia editing.
- Have a sense of responsibility for your work and tasks, avoid unnecessary passed deadlines.
- Have the ability, confidence and enthusiasm to learn new things.
- Outgoing, interested in connecting with different people.
- Excellent communication skill

### How To Apply

- Use school email to sign up at https://allsumjobs.com/
- Complete the profile page including Details, Personal, and Education



### More About You

You are an aesthetic professional who thrives on building post production skills to streamline knowledge transfer. You are enthusiastic and creative with the ability to develop, articulate and execute a vision to *make a real* set of skill video libraries that offers a world-class learning experience. This is an exciting opportunity for a self-starter to create this new capability within our organization and develop the next generation growth model for AllSumJobs.

- You will come in with enthusiasm and excitement for joining this awesome company.
- You'll exhibit an open mind to listen and understand how our team works, our processes, priorities.
- You will be curious and eager to share your best practices with us, while being mindful of the history and decisions behind how we run our business.
- To help keep you afloat, you will also have room to ease into your role and find your bearings so you can understand the big picture and be successful.

#### More About Our Team

AllSumJobs is a small, but mighty, team of seasoned professionals with diverse skills and work backgrounds. We build a world-class video library to support job readiness functions for our school, government and enterprise clients (i.e. colleges/universities, workforce development centers and other companies). You will have an opportunity to collaborate with everyone on the team and learn from their experiences on things like, what has been working, what have we tried in the past, what our opportunities are, and how we work with other internal teams. Some of the people you will work with include our marketing lead, instructional designers, partner manager, and certification lead. We are poised for an extraordinary growth trajectory and look forward to adding a talent like you to help us achieve our goals!

### More About Our Benefits

- Opportunities to support your desire to learn and grow
- Opportunities to become a part-time and full-time employee
- Recommendation letters